

**SAQA Qualification ID: 48965 Qualification Title: Certificate: Municipal  
Finance Management NQF Level 06 Minimum Credits 166**

**PURPOSE AND RATIONALE OF THE QUALIFICATION**

**Purpose:**

The purpose of the qualification is to enable qualifying learners to apply strategic level financial management competencies to ensure effective, efficient and economical utilisation of public funds and resources at local government level. Learners will develop competencies to manage strategic planning and budgeting processes, financial management processes and internal control, auditing and reporting processes. Individual learners will benefit through enhancing their personal competencies, knowledge and skills so as to be able to complete tasks required in their employment contracts and by legislation.

Business and commerce will benefit through this qualification as it will assure commonality of practice between public and private sector financial management practices.

Social and economic transformation is a core responsibility of local government. Through increasing the financial management capacity of government office bearers and employees the social and economic programmes of government will be implemented effectively, efficiently and economically.

The qualification serves to provide the opportunity for new and existing public sector employees to gain financial management competencies. In this light it serves to allow access to management positions for groupings previously excluded from such positions. Through providing financial management competencies South Africa's democracy can be strengthened, through strengthening the ability of local government to deliver. Delivery of services, and most importantly of basic services will contribute to the social and economic development of the country. As individuals competencies improve, the quality as well as the effectiveness and efficiency of local government will improve. Managers with competencies in financial management will assure that all processes of budgeting, financial management, internal control, auditing and reporting meet the conditions of relevant legislation and in this way are accountable to the public.

**UNIT STANDARDS:**

<b>ID</b>	<b>UNIT STANDARD TITLE</b>	<b>PRE-2009 NQF LEVEL</b>	<b>CREDITS</b>
<b>Core</b>	<a href="#">116345</a> Apply the principles of budgeting within a municipality	Level 5	15
<b>Core</b>	<a href="#">116342</a> Apply approaches to managing municipal income and expenditure within a multi-year framework	Level 6	15
<b>Core</b>	<a href="#">116340</a> Apply costing principles to municipal operational and service-based costing	Level 6	11
<b>Core</b>	<a href="#">116339</a> Apply risk management in South African municipalities	Level 6	10
<b>Core</b>	<a href="#">116346</a> Apply techniques and South African statutes to cash and investment management in a municipal environment	Level 6	10
<b>Core</b>	<a href="#">116344</a> Apply the Inter-governmental Fiscal Relations Act to municipal financial management	Level 6	10
<b>Core</b>	<a href="#">116347</a> Contribute to capital planning and financing	Level 6	15
<b>Core</b>	<a href="#">116358</a> Contribute to the strategic planning process in a South African municipality	Level 6	15
<b>Core</b>	<a href="#">116362</a> Manage a municipality's assets and liabilities	Level 6	11
<b>Core</b>	<a href="#">116353</a> Participate in the design and implementation of municipal supply chain management	Level 6	12
<b>Core</b>	<a href="#">116364</a> Plan a municipal budgeting and reporting cycle	Level 6	8
<b>Core</b>	<a href="#">116363</a> Prepare and analyse municipal financial reports	Level 6	12
<b>Fundamental</b>	<a href="#">116343</a> Apply the principles of ethics in a municipal environment	Level 6	10
<b>Fundamental</b>	<a href="#">116348</a> Conduct stakeholder consultation around municipal finance programmes	Level 6	8
<b>Elective</b>	<a href="#">116351</a> Conduct auditing planning and implementation in a South African municipality	Level 5	12
<b>Elective</b>	<a href="#">337063</a> Demonstrate knowledge and insight into the principles of monitoring and evaluation in assessing organisation and/or programme performance in a specific context	Level 5	5
<b>Elective</b>	<a href="#">337059</a> Apply monitoring and evaluation approaches and tools to assess an organisation's or programme's performance in a specific context	Level 6	15
<b>Elective</b>	<a href="#">116341</a> Conduct performance management to a South African municipal environment	Level 6	12
<b>Elective</b>	<a href="#">116357</a> Design internal control and internal control evaluation framework	Level 6	8

<b>Elective</b>	<a href="#">116361</a>	Interpret South African legislation and policy affecting municipal financial management	Level 6	8
<b>Elective</b>	<a href="#">116360</a>	Manage information technology resources in a municipal finance environment	Level 6	8

## EXIT LEVEL OUTCOMES

On achieving this Qualification, the learner will be able to:

- Demonstrate knowledge and critical understanding of municipal finance issues in general, and their areas of focus in particular.
- Apply economic principles to municipal finance management.
- Assess foundations and principles of municipal practice in South Africa.
- Implement well-grounded and systematically developed principles in municipal financial management.
- Proffer solutions to municipal service management and delivery problems.
- Engage with the broader field of municipal finance management.
- Support as a strategic management leader in the field of municipal finance management.
- Contribute to others' understanding of current and emerging municipal finance issues.
- Demonstrate responsibility and adaptability as a professional in a municipality setting.

**GOLD**  
CLASS GROUP